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Government of India
Ministry of Defence
Kendriya Sainik Board
West Block-IV, Wing-7
RK Puram, New Delhi-66

No. 321/Adm/Misc/Vol-1

06 Oct 2026

Directors DSW/Secretaries RSB
All States/UTs

REQUIREMENT OF PAN CARD AND ADDITIONAL CERTIFICATE TO PROCESS GRANT OF EDUCATION CONCESSION IN R/O WARDS OF ARMY PERS BATTLE CASUALTIES

1. Pl find enclosed copy of C&W Dte/CW-3, AG's Branch letter No B/44607/Gen/AG/CW-3 dt 10 Sep 2026.

2. It is requested that the info be disseminated to all concerned under your purview.

3. For info and necessary action pl.

(Jagmohan Mehra)
Lt Col
Jt Dir (Adm & Coord)
Secy, KSB

Encls: As above

Tele: 011-23018110
Email: cwdirectorate@gmail.com

Ceremonial & Welfare Dte/CW-3
Room No. 206-B, South Block
Adjutant General's Branch
Integrated HQ of MoD (Army)
New Delhi-110011

B/44607/Gen/AG/CW-3 dt 10 Sep 2026

All Comd's & Line Dtes

All Record offices

DIAV, Delhi Cantt

REQUIREMENT OF PAN CARD AND ADDITIONAL CERTIFICATE TO PROCESS GRANT OF EDUCATION CONCESSION IN R/O WARDS OF ARMY PERS BATTLE CASUALTIES

(3902)

1. Refer PCDA letter No 40021/M/1/Misc Corr/2026 dt 17 Jul 2026.

2. It is reiterated that this office deals with reimbursement of CEA for wards of Battle casualty in accordance with Govt of India, Ministry of Defence letter No 6(1)/2009/Edu Concession/D (Res-II) dated 13 Sep 2017 & 23 Mar 2018 (policy att).

3. As per latest dirns recd from PCDA (Africa Avenue) vide letter mentioned at Para 1 above, copy of PAN Card is mandatory for reimbursement of CEA to beneficiary as the software has been upgraded. The serving pers (BCs) are also now reqd to fwd an undertaking that they are only claiming CEA of BC from office of CW-3&4/CW Dte/ AGs Br and not claiming normal CEA from PCDA/ respective Records. Format of the undertaking is as enclosed.

4. In view of above, you are requested to info all Battle Casualties serving personnel/ Ex-servicemen/ war widows/ ward of BC's to forward a self-attested copy of PAN Card to this office through email/ by post imdt. Henceforth, copy of self-attested PAN Card & undertaking is mandatory for processing CEA claims (BCs).

5. For information and necessary action pl.

(Varun Sethi)
Lt Col
AAG, CW-3&4
for Adjutant General

Copy to:-

KSB
West Block-4
RK Puram, New Delhi

Request instruct all RSB/ ZSB accordingly on priority.

Encl:- format of undertaking

UNDERTAKING

I hereby declare that I am not claiming CEA for my ward Miss/Master _____ for the class _____ of Academic Year _____ from any office other than CW-3&4.

(Signature of Beneficiary)
Name _____
Rank _____
Service No _____

Place:
Date: